



Policy on vetting identity by a face to face meeting

Abstract

This Certificate Policy defines a policy on identity vetting where the identity vetting is based on a face to face meeting where official photo-identification documents are examined.

Table of Contents

1	Introduction	2
1.1	Overview	2
1.2	Document name and identification	2
1.5	Policy Administration	2
1.5.1	Organisation administering the document.....	2
1.5.2	Contact Person	2
1.5.3	Person determining CPS suitability for the policy	2
1.5.4	CPS approval procedures.....	2
3	Identification and Authentication	2
3.2	Initial identity vetting.....	2
3.2.1	Method to prove possession of private key.....	2
3.2.3	Authentication of individual identity	2
5	Facility, Management and Operational Controls	3
5.5	Records Archival.....	3
5.5.1	Types of records archived.....	3
5.5.1	Retention period for archive	3

1 Introduction

1.1 Overview

This Certificate Policy defines a policy on identity vetting where the identity vetting is based on a face to face meeting where official photo-identification documents are examined.

This is a one-statement certificate policy. The numbering follows RFC 3647, but sections that do not contain any stipulation are omitted.

1.2 Document name and identification

Document Name: Policy on vetting identity by a face to face meeting

Document Identifier: { igtf (1.2.840.113612.5) policies (2) one-statement-certificate-policies (3) identity-vetting (2) face-to-face (2) version-1 (1) }

1.5 Policy Administration

1.5.1 Organisation administering the document

This Policy is administered by the European Policy Management Authority for Grid Authentication in e-Science (hereafter called EUGridPMA) for the International Grid Trust Federation (IGTF).

1.5.2 Contact Person

The Chair of the EUGridPMA is the point of contact for all communications. The chair can be contacted by email at chair@eugridpma.org.

1.5.3 Person determining CPS suitability for the policy

The IGTF determines if a CPS complies with this policy.

1.5.4 CPS approval procedures

When approving CPS suitability for this policy the IGTF follows procedures defined in its accreditation procedures documents.

3 Identification and Authentication

3.2 Initial identity vetting

3.2.1 Method to prove possession of private key

RA MUST have positive evidence, at the time they approve certification, that the EE has asked for this certification and MUST associate an appropriate representation of the name to the request.

3.2.3 Authentication of individual identity

The requester MUST appear in person before a registration authority (RA). The applicant provides authentic and valid photo-identification documents, issued by a competent and trusted authority, that support the EE's identity assertion.

The RA MUST inspect the identification documents and make a reasonable assessment of their integrity. The RA is not obliged to make an exhaustive investigation for fraud or forgery.

5 Facility, Management and Operational Controls

5.5 Records Archival

5.5.1 Types of records archived

The RA or the CA MUST maintain records showing that the appropriate transactions took place.

5.5.1 Retention period for archive

Records MUST be kept at least as long as there are valid certificates based on this identity verification.